



· ESTABLISHED 1887 ·

To: Owners
From: Strata Council / Strata Management
Subject: Resident Contact information

#101-891 Attree Avenue, Victoria, BC V9B 0A6
Phone: 250-478-9141 Fax: 1-888-850-0421
Email: strata@thepropertymanagers.ca

Please complete the section below and return to the Pemberton Holmes Strata Management Office, email to strata@thepropertymanagers.ca or fax to 1.888.850.0421

Completing this form is not mandatory. However, by providing information to the Council and Pemberton Holmes, we can ensure that all residents have been assigned the correct storage unit and parking space(s), that names appearing on the enter phone board are correct, and that parking is properly managed. This information also enables Council and Pemberton Holmes to provide residents with information that is pertinent to them (i.e. Council meetings, workshops, parking, water shut-offs, etc.). This information will be used by The Strata Council members and Pemberton Holmes ONLY.

Should you have any questions or concerns, please feel free to contact Pemberton Holmes Strata Management at 250-478-9141 or any Council Member. Thank you.

Date of Possession: Move In Date:

Unit # Complex or Address: Strata Plan

Owner's Name

Email Address Phone #

Mailing Address: (If living off-site strata property)

Tenant's Name (If Applicable)

Tenant Email Address Phone #

Emergency Contact Name Phone #

Storage Locker # Parking Stall #

Vehicle 1 (Colour / Make / Model) License Plate

Vehicle 2 (Colour / Make / Model) License Plate

Bicycle description (If applicable)

Pet Details (If Applicable) - Type / Breed